



Smith Hanten Properties LLC

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Standard Operating Procedures for all brokers and salespersons

| SHP SOP #1 | Revision # 1 | Effective date | April 15, 2022 |
|---|--|--|---|
| Applicable Law : NY Real Property Law Section 442-h | Senate Bill S.7729 Amended 12/21/2021 | Must be posted on or before April 20, 2022 | Date posted online and in window <i>April 11, 2022</i> |

- (1)- Whether a prospective home buyer /
SHP customer / SHP client shall show identification : NO
- (2)- (a) Whether an exclusive broker agreement is required
with a prospective home buyer/customer: NO
- (b) Whether an exclusive broker agreement is required
with a prospective home buyer CLIENT: YES
- (3)- (a) Whether pre-approval for a mortgage loan is
required from a prospective home buyer/customer: NO
- (c) Whether pre-approval for a mortgage loan is
required from a prospective home buyer CLIENT: YES

John Peter McGuire
Licensed RE Broker (NY)
License # 10491200408

Sworn to & this 4 of 22

MOSES GANTZ
Notary Public, State of New York
No. 01GA6320998
Qualified in Kings County
Commission Expires March 16, 2023
Notary Public